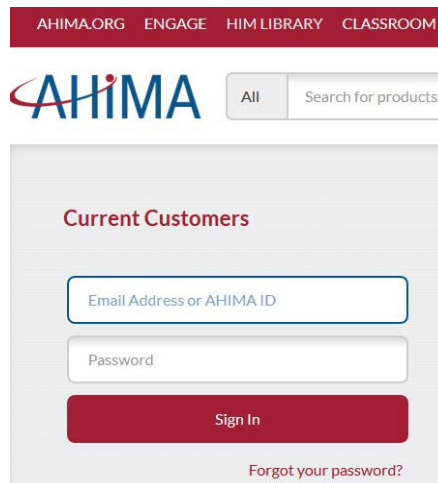Your required 2017 Self-Review must be completed by March 31, 2018 (or the last day of your recertification cycle), to avoid penalty.

The 2017 Self-Review is free for members and $55 for non-members.

Purchasing the Self-Review:

1) Log into your MyAHIMA account at my.ahima.org with your AHIMA ID or e-mail address and password.

If you do not remember your login information, click "Forgot your password?" and follow the steps to have it e-mailed to you.

2) Once logged in, scroll down to the "Education and Certification" section and click on the "CEU Center" link.
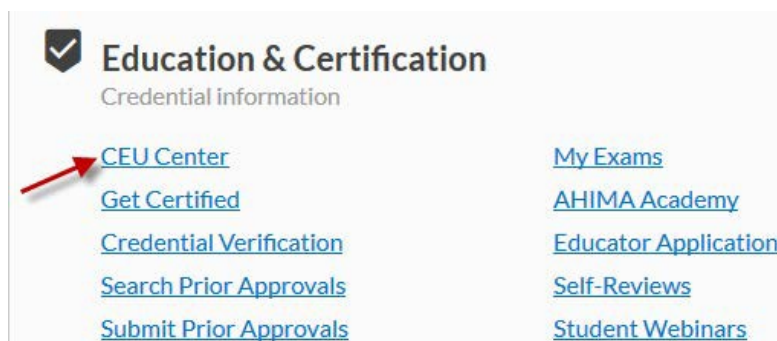
3) Once in the CEU Center, click on the 2017 Self-Review button located under your specific coding credential.

4) Clicking this button will direct you to the 2017 Self-Review in the AHIMA Store.

You can also find your Self-Review by typing the product ID into the search bar:

2017 CCA Self-Review Product ID: CCASR17
2017 CCS Self-Review Product ID: CCSSR17
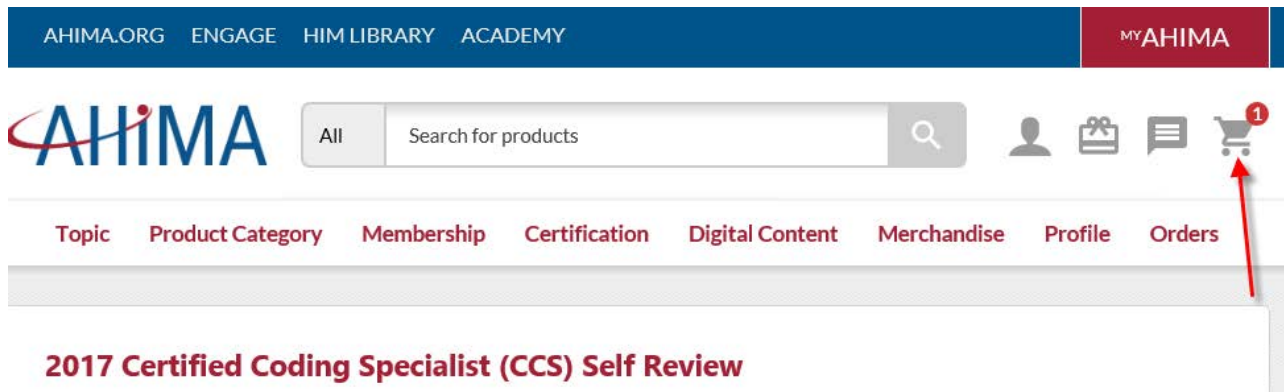2017 CCS-P Self-Review Product ID: CCSPSR17

Click "Add to Cart" to begin the purchasing process.

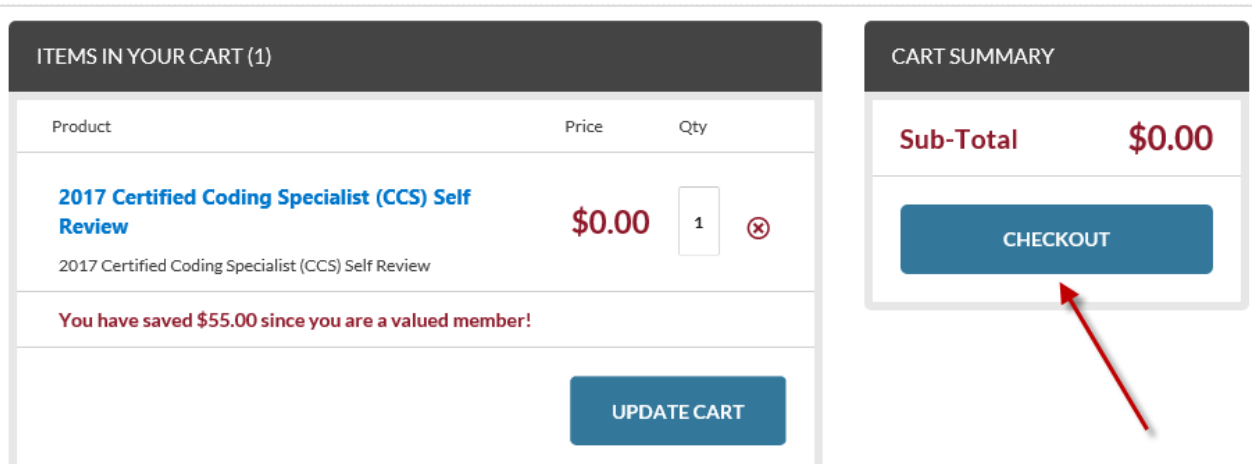(The price for AHIMA Members is $0 and for non-members is $55).

5) Once added, you will see the number "1" next to the shopping cart icon in your account. Click on the shopping cart icon.

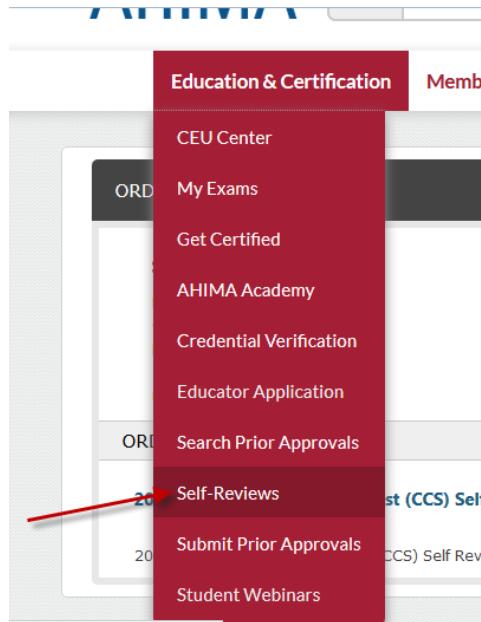6) Click "Checkout" to complete the purchase.

7) Fill in your payment information and click "Place Order" to process the order.
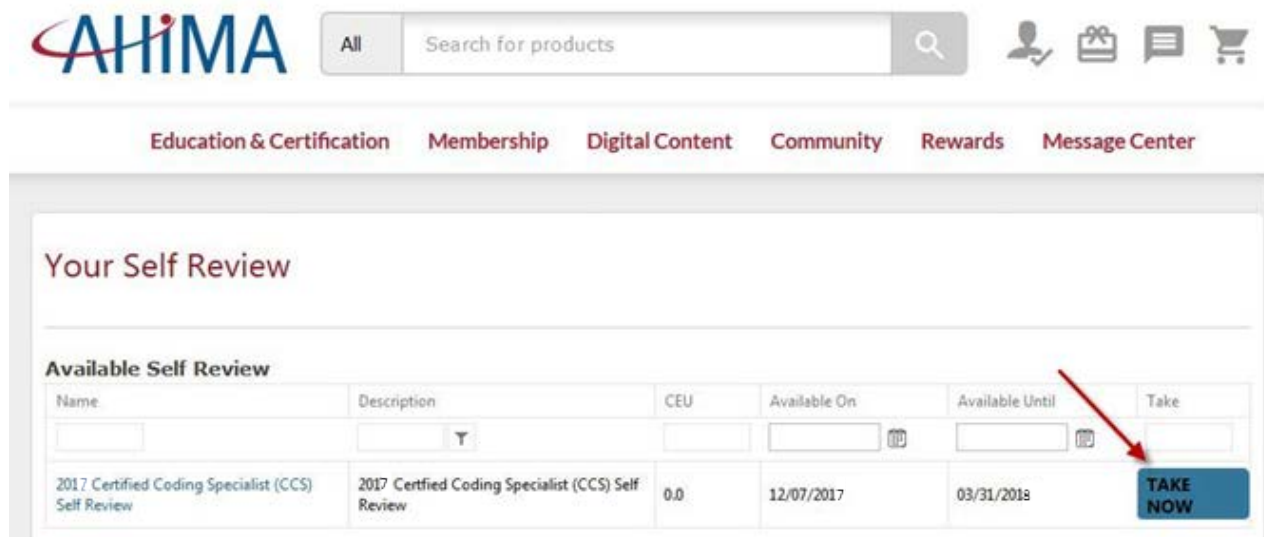
Accessing the Self-Review:

1) Once the order has been processed, hover over the "Education & Certification" section at the top of the page to show the list of drop-down options. Select the "Self-Reviews" option.

2) Your purchased Self-Review will be available in the Self-Reviews section. Click "Take Now" to complete the Self-Review.
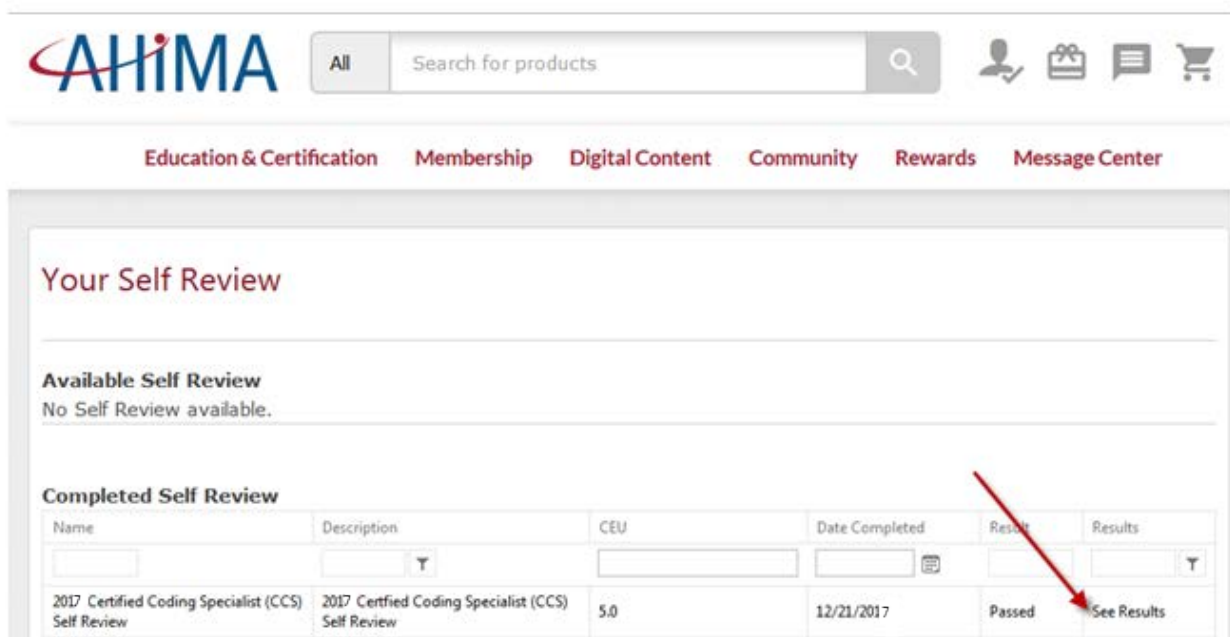
Keep in mind:

- You will have one attempt to take the self-review.
- The self-review must be completed in one sitting; your answers will not be saved if you exit the self-review. You may wish to take a paper version of the self-review, available at ahima.org/certification/Recertification, and enter your answers online when it is convenient to do so in one sitting.
- You will automatically earn 5 CEUs for completion along of the self-review. Your score on the self-review does not impact the number of CEUs you earn or completion of the requirement.
- Your required self-review(s) must be completed by March 31, 2018 (or the last day of your recertification cycle), to avoid penalty.

Accessing your CEUs and Certificate:

1) After completing your Self-Review, 5 CEUs along with the corresponding CEU Certificate will be added to your CEU Center.

2) Your results will also appear immediately after your Self-Review is submitted. You can access them again in the future by returning to the "Self-Review" section of your MyAHIMA account.

3) The Self-Review button in your CEU Center will turn from red to green and checked off as completed. Click on the button again to pull up your CEU certificate.