

Enrollment Code Order Form

(For Currently Subscribed Organizations Only)

AHIMA VLab™ Student Enrollment Codes: A unique enrollment code is required for each student to complete his/her individual account registration in the AHIMA VLab™. For volume orders, enrollment codes are provided to organizations via a text file listing all of the codes ordered. Each enrollment code can be used only one time. Enrollment codes give students AHIMA VLab™ access **for one year from the date they redeem the code.**

Return Policy: VLAB ENROLLMENT CODES CAN BE REDEEMED UP TO TWO YEARS AFTER PURCHASE!

However, if necessary, unused AHIMA VLab™ codes are eligible for a refund if cancelled within 30 days of the date of purchase, minus a \$25 cancellation fee. Resellers have 90 days to return for refund.

AHIMA VLab™ Package/Bundle	Rate Code	Unit Price	Quantity	Total Price
AHIMA VLab™ Health Information Administrator	VLBULK01	\$175		
AHIMA VLab™ Medical Coder	VLENC01	\$75		
AHIMA VLab™ HIA + MediRegs Bundle	VLWKBUN	\$314		
AHIMA VLab™ Medical Coder + MediRegs Bundle	ENWKBUN	\$214		
AHIMA VLab™ HIA + Ciox Bundle	VLCIOXBUN	\$314		
AHIMA VLab™ Medical Coder + Ciox Bundle	ENCIOXBUN	\$214		
AHIMA VLab™ HIA + Ciox + MediRegs Bundle	VLCIOXWK	\$433		
AHIMA VLab™ Medical Coder + Ciox + MediRegs Bundle	ENCIOXWK	\$353		

Organization Name: _____

Billing Contact _____

SHIP TO:

Street 1: _____

Street 2: _____

City: _____

State: _____ ZIP: _____

Phone: _____ Fax: _____

Email: _____

BILL TO: (if different from shipping address)

Street 1: _____

Street 2: _____

City: _____

State: _____ ZIP: _____

Phone: _____ Fax: _____

Email: _____

Complete a separate order form if you are purchasing codes for multiple campuses with separate VLab™ accounts.

Method of Payment

By Mail:

Mail check payable to AHIMA

Mail to:

AHIMA

Department 77-2735

Chicago, IL 60678-2735

AHIMA VLab™ Total: _____

Payment (purchase order or check) must accompany enrollment code form.

Email to: purchase@ahima.org

☐ **Purchase Order** (***purchase order MUST BE ATTACHED to this form or the order will not be processed***)

Invoices and additional payment methods and instructions via email from purchase@ahima.org when your order is submitted.