

2023 AHIMA Commission on Certification for Health Informatics and Information Management

Adapted from the AHIMA Board Competencies developed by the Governance Committee of the Board of Directors

Below are identified competencies that are needed for members considering serving on the AHIMA Commission on Certification for Health Informatics and Information Management (CCHIIM). Review this list to see what the top competencies are needed for the position. Also, please use this to assess your competency in each area. The Nominating Committee will be assessing nominees based on these competencies.

Priority Legend	
Essential	3
High priority	2
Minimum Expectations	1

Competency	Priority
<ul style="list-style-type: none"> • HIM Industry knowledge / experience <ul style="list-style-type: none"> ○ Understanding of the healthcare ecosystem and the impact on AHIMA and the HIM profession (including policy and legislation) ○ Experienced in a field or endeavor that contributes to the disciplines that affect AHIMA and the HIM profession (i.e., advocacy, certification, CDI, coding, compliance, corporate management, information technology, privacy and security, public policy, and revenue cycle) ○ Understanding of members' demographics and needs 	2
• Innovator, change transformation leader	3
• Strategic thinker; Adept at strategic planning	3
• Knows the difference between policy decisions and operations, knows how to differentiate the important from the unimportant	2
• Creative problem solver	2
• Experience leading and managing teams, ability to work with and be supportive of staff	1
• Knows how to be a team player: when to listen and when to speak up and ability to work to build consensus through collaboration	2
• Effective communication and presentation skills	1
• Ability to work with diverse groups and ideas in a constructive way, respects diversity and fosters inclusion	2
• Possesses openness, transparency, honesty, is optimistic yet realistic, and subscribes to and practices a high moral standard	2
• Values personal growth and learning, particularly covering matters confronting the CCHIIM and AHIMA, is personally challenged by what is best for AHIMA and the profession, accepts that the CCHIIM exists to serve the public (not limited to the AHIMA membership), understands the complexity of challenges facing AHIMA	2
• Able to be decisive and comfortable with large-scale decisions, as well as adapt	3
• Future thinking (awareness of emerging roles and functions)	1
• Healthcare industry knowledge (not just HIM)	2
• Understanding of the role of lifelong learning, continuing education, and workforce/professional development	2
• Global market perspective in HIM is a plus	2