

### **Token Reward Center CEU FAQs**

The following FAQ document was developed in response to the **April 2024** upgrades made to the Token Reward Center.

#### What are Token Rewards?

As a part of a member benefits, Professional and Premier members receive complimentary tokens to redeem complimentary webinars and journal quizzes through the Token Reward Center. Professional members receive 4 tokens annually and Premier members receive 8 tokens annually.

#### Where do I find my available Tokens?

You can access your Token Rewards through your myAHIMA portal. Your myAHIMA portal is accessed on AHIMA.org in the upper right-hand corner by clicking My AHIMA. Once in the portal your token count is identified above the "present" icon in the upper right-hand corner of the portal.

#### How do I access the available CEU opportunities for which I can use my Tokens?

When clicking on the present icon you will be transitioned directly to the Token Reward Center. Each CEU offering provides a brief description of the webinar or journal quiz by clicking on the option itself.

#### What type of education and professional development will I find in the Token Reward Center?

Members have access to all single CEU webinars that are also available for purchase in the AHIMA store. This includes 33 up-to-date webinars (which retail in the AHIMA store for \$44) as well as the most current Journal of AHIMA quizzes (which retail for \$20). In addition to webinars and Journal Quizzes, the Token Reward Center will also provide members with the previous year's SDOH (Social Determinants of Health) Data Breaks by quarter based on the quarter it was released. These data breaks were previously not available for a CEU, but we are offering members the exclusive opportunity of accessing these webinars with a CEU attached through the Token Reward Center.

## How does the redemption process work if I want to use one of my Tokens for an educational opportunity in the Token Reward Center?

Select the CEU opportunity you desire by clicking on the product and then clicking the top left-hand corner of the product display. When you do this a check mark should appear. To complete the redemption process, scroll all the way to the bottom of the reward center and click the done button. You will then receive confirmation of your redemption. All products selected will then be transferred to your MyWebinars in the MyAHIMA portal. Your Learning Center is on the main landing page once you log into the MyAHIMA portal under the Education and Certification block.

# When I use a Token Reward on a product in the Token Reward Center will that product disappear from my available CEU opportunity inventory?

No, because this is a universal "store" the product will still appear. Best practice is to keep a running list of your Token Reward purchases so not to duplicate a rewards purchase. If you redeem a token on the same product more than once, our Customer Relations team can assist in reversing the selection.



#### If I do not use all of my Token Rewards in a given year, do they roll over?

No, Token Rewards are only good for one year based on your renewal date until your membership expiration date. Upon your membership expiration date, unused Token Rewards will be removed from your MyAHIMA portal. When you renew your membership, your Tokens will automatically re-populate based on your level of membership.

What other ways can I earn complimentary CEUs through AHIMA as a part of my member benefits? In addition to Token Rewards, AHIMA also offers members access to a member exclusive quarterly webinar series annually. Links to the available webinars can be found on the Members Resource Page on AHIMA.org. To view these available opportunities, click on the become a member button in the top right-hand corner of the landing page then select member only resources. By scrolling slightly down the page, you will find all "bonus" CEU opportunities under the webinar image. Each quarter's webinar is posted in the quarter for which it was developed. Once all four quarterly webinars are posted, they will remain available for member consumption through the middle of January the following year.

If I have questions about the Token Reward Center or my membership benefits, who do I contact? You can reach out to the membership team at <a href="MemberRelationsService@AHIMA.org">MemberRelationsService@AHIMA.org</a> or contact our Customer Relations team at (800) 335-5535.