

## Clinical Documentation Improvement (CDI) Trainer Workshop

July 16-18, 2019 | Chicago, IL

TUESDAY JULY 16, 2019

Time	Topics
8:00–8:30 a.m.	<b>Registration</b>
8:30–9:00 a.m.	<b>Welcome &amp; Introductions</b>
9:00–10:00 a.m.	<b>CDI Trainer Program Overview</b> <b>Module 1: CDI Fundamentals</b> <ul style="list-style-type: none"> <li>Classify the structure of a successful CDI program</li> <li>Interpret the seven characteristics of high-quality clinical documentation</li> <li>Examine collaboration in the hospital setting</li> <li>Evaluate collaboration in the outpatient and ambulatory settings</li> <li>Critique high quality clinical documentation within case scenarios</li> </ul>
10:00–10:15 a.m.	<b>BREAK</b>
10:15 a.m.–11:00 a.m.	<b>Module 2: Clinical Validation and Treatment Plans</b> <ul style="list-style-type: none"> <li>Assess the clinical evidence that defines frequently seen diagnoses</li> <li>Evaluate pharmacology care for common diagnoses</li> <li>Investigate holistic treatment plans in both the inpatient or outpatient settings</li> </ul>
11:00 a.m. – 12:00 p.m.	<b>Module 3: Coding Concepts</b> <ul style="list-style-type: none"> <li>Discuss inpatient coding regulations</li> <li>Review outpatient coding principles</li> <li>Determine the impact of coding regulations on CDI programs</li> </ul>
12:00–1:00 p.m.	<b>LUNCH</b>
1:00–1:45 p.m.	<b>Module 4: Metrics and Statistics</b> <ul style="list-style-type: none"> <li>Identify the metrics and statistics used to manage successful CDI programs</li> <li>Develop a consistent schedule to report program outcomes</li> <li>Demonstrate the value of CDI metrics to guide both individual and team success</li> </ul>
1:45 – 2:30 p.m.	<b>Module 5: Policies and Procedures</b> <ul style="list-style-type: none"> <li>Recognize how CDI policies and procedures impact the mission of an organization</li> <li>Categorize the crucial types of CDI policies and procedures</li> <li>Examine the elements of a detailed policy and procedure</li> </ul>
2:30-2:45 p.m.	<b>BREAK</b>

2:45–3:30 p.m.	<b>Module 6: Effective Communication</b> <ul style="list-style-type: none"> <li>• Describe the characteristics of productive communication</li> <li>• Interpret the elements of a balanced discussion</li> <li>• Appraise the value of effective communication in the success of a CDI program</li> </ul>
3:30 – 4:15 p.m.	<b>Module 7: Leadership</b> <ul style="list-style-type: none"> <li>• List the leadership traits that support successful CDI professionals</li> <li>• Explain the impact of active leadership in teams</li> <li>• Analyze the leadership components of CDI</li> </ul>
4:15 – 4:30 p.m.	<b>Wrap Up Day 1</b>

**Day 1 –6.5 CEUS**

**6.5 CNEs**

WEDNESDAY, JULY 17, 2019

Time	Topics
8:30–9:30 a.m.	<b>CDI Trainer Curriculum Overview</b> <ul style="list-style-type: none"><li>• Review curriculum</li><li>• Review trainer requirements</li></ul>
9:30–9:45 a.m.	BREAK
9:45 a.m.–10:45 p.m.	<b>Adult Learning Principles</b> <ul style="list-style-type: none"><li>• Determine your learning style</li><li>• Methods of teaching/learning</li><li>• Learning styles</li><li>• Steps for training success</li></ul>
10:45 a.m. – 11:30 a.m.	<b>Assignment of Teaching Demonstrations</b> <ul style="list-style-type: none"><li>• Each attendee is assigned a topic to develop a teaching demonstration on for Day 3</li><li>• Review of evaluation form</li></ul>
11:30–12:30 p.m.	LUNCH
12:30–2:30 p.m.	<b>Assessment</b> <ul style="list-style-type: none"><li>• 90-question multiple-choice assessment</li><li>• Open book and open note</li><li>• 70% passing score</li></ul>
2:30-2:45 p.m.	BREAK
2:45–5:00 p.m.	<b>Develop Teaching Assignments</b> <ul style="list-style-type: none"><li>• Attendees working on teaching assignment presentation</li></ul>

Day 2 –7.0 CEUS

7.0 CNEs

THURSDAY, JULY 18, 2019

<b>Time</b>	<b>Topics</b>
8:30–10:30 a.m.	<b>Teaching Demonstrations</b> <ul style="list-style-type: none"><li>Attendees present their topics. Feedback rubrics will be completed. Summaries of feedback will be emailed to each attendee within 5 business days following the workshop.</li></ul>
10:30–10:45 a.m.	BREAK
10:45 a.m.–12:15 p.m.	<b>Teaching Demonstrations, <i>continued</i></b> <ul style="list-style-type: none"><li>Attendees present their topics. Feedback rubrics will be completed. Summaries of feedback will be emailed to each attendee within 5 business days following the workshop.</li></ul>
12:15 – 12:45 p.m.	<b>Wrap Up</b>

Day 3 –4.5 CEUS

4.5 CNEs

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