



Dear AHIMA Credential Holder:

As you know, the Commission on Certification for Health Informatics and Information Management (CCHIIM) issued a policy in January 2011, requiring all AHIMA credential holders to obtain a certain amount of CEUs specifically related to ICD-10 training in order to maintain their credential. Now that ICD-10 has been implemented, CCHIIM is taking this opportunity to remind you of the policy and to clarify questions raised related to the implementation.

Who is required to earn ICD-10 specific CEUs and what is the deadline for recording them in the CEU Center?

Individuals who received one or more of the credentials listed below by taking exam(s) prior to the implementation of ICD-10 (see dates below) are required to earn and manually add their ICD-10 specific CEUs by the deadline date. **If you have already recorded your ICD-10 CEUs, please disregard this message.**

CREDENTIAL	ICD-10 EXAM IMPLEMENTATION DATE	# OF REQUIRED ICD-10 CEUS	DEADLINE FOR RECORDING*
RHIT	October 9, 2015	6	December 31, 2015
RHIA	October 16, 2015	6	
CCS	October 5, 2015	18	
CCA	October 12, 2015	18	
CCS-P	October 19, 2015	12	
CHPS	N/A	1	
CDIP	February 2016	12	May 31, 2016
CHDA	February 2016	6	

*Individuals who obtained their first AHIMA credential between January 1, 2015, and up to the last date of ICD-9 exam administration won't be able to access their CEU Center until January 1, 2016. **ICD-10 CEUs must still be earned by December 31, 2015**, however the deadline to record ICD-10 CEUs for these individuals is January 31, 2016.

What are considered acceptable ICD-10 CEUs?

- All ICD-10 CEUs must be in compliance with the CCHIIM Recertification Guide ([view here](#))
- ICD-10 CEUs earned after January 1, 2011, may be recorded including CEUs obtained prior to the credential holder obtaining the certification
- ICD-10 courses or training received after January 1, 2011, while earning an HIM degree may be recorded as ICD-10 CEUs
- [Download](#) the complete list of acceptable ICD-10 available CEUs that may be purchased on ahimastore.org today

PLEASE NOTE: ICD-10 CEUs previously recorded under a domain other than "ICD-10" will still count towards the ICD-10 CEU total.

How do I manually track my CEUs?

All CEUs can be manually recorded into the CEU Center by visiting ahima.org and logging into [MyAHIMA](#) using your AHIMA ID and password. Once logged in, proceed to the CEU Center where you will go to the "Record/Report CEU(s)" tab and select "Add CEUs". A pop-up screen will appear. Complete it based on the program details; all ICD-10 CEUs should be assigned the domain "ICD-10". Save your program details to complete the tracking entry.

We hope this information is helpful in understanding the CCHIIM policy and your responsibilities associated with it. If you have any questions, please do not hesitate in contacting our Customer Relations Department at (800) 335-5535 or info@AHIMA.org.



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