**Vice President, Advocacy and Policy**

American Health Information Management Association (AHIMA) has a wonderful opportunity for a Vice President, Advocacy and Policy role.

**Position Purpose**

The position directs, manages and assures success of AHIMA’s advocacy and policy initiatives and programs in the following ways:

- Directs projects and public policy initiatives involving federal and state governments, the US healthcare and healthcare-related information industries, and national and international standards organizations.

- Manages AHIMA’s alliance relationships which may range from associations to organizations that serve as a source of grants and sponsorships for research initiatives, to governmental agencies such as CMS.

- Primarily responsible for ensuring the HIM profession is recognized for its contribution to ensuring clinical data integrity, ensuring the privacy and security of health information and the incorporation of other HIM practices in patient record creation.

**The position is responsible for:**

1. **Leading and directing AHIMA’s Advocacy and Policy objectives by:**
   - Working with the AHIMA Board of Directors and Practice Councils, and affiliated organizations and committees in developing and articulating the Association’s advocacy agenda based on the AHIMA’s Strategic Goals and Objectives and member’s needs.
   - Counseling AHIMA business units on the political and industry environment to ensure coordination and harmonization among the AHIMA’s projects, programs and products.
   - Working with the Board, CEO, and other staff engaged in advocacy and influence to ensure that external appointments of volunteers as AHIMA representatives to industry and government panels are made to reflect the best image of the Association and the HIM profession.
   - Working as needed with state association leaders to ensure that their local advocacy and policy efforts reflect the agenda of the national Association while at the same time informing the national Association of the needs of the states.
   - Providing guidance, mentoring, or direction to AHIMA staff members and ensure they have the resources and support to achieve their goals and objectives.

2. **Serving as a senior spokesperson for AHIMA by:**
   - Providing testimony to government units, industry groups, and others on AHIMA policy and perspectives. Often serves as a HIM subject matter expert to Congressional staff and members as well as federal government department staff.
• Represents AHIMA to various government, association, industry, or alliance bodies, forums, committees, panels, etc. Often serves as an officer of these bodies. Works with a variety of senior positions from other associations.

3. **Educating and serving AHIMA members, alliance partners, and policy makers by:**

   • Providing information on AHIMA policy and advocacy in various AHIMA and industry publications and communication vehicles.
   
   • Developing and writing analysis of legislation, regulation, or guidance from the federal government.
   
   • Providing training and education on key issues and subject to AHIMA members and members of other associations though presentation at national meetings and webinars. Occasionally serve as the key-note person for other associations.

4. **Acting as a subject matter expert to AHIMA in:**

   • Healthcare information confidentiality, privacy, and security.
   
   • Healthcare finance revenue cycle, Health Insurance Accountability and Affordability Act (HIPAA) Administrative Simplification transactions and regulations.

5. **Serving as Executive of the AHIMA Washington DC Office by:**

   • Ensuring business continuity plan is in place, understood, and followed.
   
   • Working occasionally with broker to renew or secure new lease for office and ensure facility maintenance.

**Position Requirements**

**Education and Work Experience:**

• Advanced degree: JD, MBA, MHA, MPH, MPA, MHIM, or similar degree required
• Some education in HIM, healthcare or public administration, or political science preferred
• Some education in systems standards preferred
• 10 years healthcare industry experience
• 5 years political or government experience
• 5 or more years of management experience

**Knowledge and Experience in:**

• US healthcare systems in provider and health plan settings including various healthcare settings such as acute, ambulatory, and post acute care, etc.
• Government processes regarding legislation and regulation at the federal or state level (both preferred)
• Past, present, and future US healthcare financing approaches or requirements for payment/reimbursement of health care costs.
• Standards development in the area of healthcare administrative and clinical transactions as well as terminology and classifications.
- Working with volunteers and senior leadership in boards and state associations, and involvement in various projects, programs, and grass roots efforts.
- Proven public speaking in front of a variety of audiences and settings.
- Writing for public policy, educational, technical, general issues media and publications.

Contact
If interested in becoming part of the AHIMA team, please e-mail your resume with salary requirements to: hr@ahima.org

About AHIMA
AHIMA is the premier association of health information management (HIM) professionals. It's over 71,000 members and 52 affiliated component state associations are dedicated to the effective management of personal health information needed to deliver quality healthcare to the public. AHIMA is committed to advancing the HIM profession in an increasingly electronic and global environment through leadership in advocacy, education, certification, and lifelong learning. AHIMA is recognized as the premier source of “HIM knowledge,” the respected authority for rigorous professional certification, and one of the industry's most active and influential advocates in Congress.