American Health Information Management Association (AHIMA) has a new opportunity for a Director, HI M Practice Excellence, CDI/Lead Nurse Planner

**Position Purpose**

This position is accountable for providing support for AHIMA products and services related to clinical documentation improvement, coding, reimbursement, and other HI M principles. The incumbent will develop, coordinate, and provide members and other customers of AHIMA with professional practice offerings that cover the depth and breadth of health information management (HM). The offerings include, but are not limited to, publications, online courses, audio seminars, articles, practice briefs, toolkits and meetings. This position provides a direct link to the Association’s members through daily interactions to create HIM offerings members desire.

**Job Requirements**

- Minimum Master’s degree with either a baccalaureate or graduate degree in nursing, including a current, valid RN license.
- 5-7 years of healthcare experience, education/training experience, and course writing experience. Knowledge of ANCC accreditation requirements preferred.
- AHIMA Certification with CDIP required. RHIA or RHIT and CCS credentials preferred. ICD-10 AHIMA approved trainer preferred.
- Demonstrated HM skills, including clinical documentation improvement and coding.
- Demonstrated superior written, verbal communication and speaking skills.
- Demonstrated group leadership and facilitation skills as well as project management skills.
- The ability to research topics thoroughly, assimilate information correctly, and communicate effectively in writing to produce practice briefs that are focused, accurate and understandable.
- Demonstrated skill in information technology with moderate competencies in IT networks, use of the Internet, MS Word, Excel, PowerPoint, Outlook, and other software necessary to perform the work required.
- Proven ability to organize, prioritize, and highly detail oriented with strong attention to detail.
- Ability to work as a telecommuter with strong communication via a remote position.
- Ability to travel to conduct trainings both nationally and internationally.

To be credible to members and other Association customers, the individual who occupies this position must:

- Be an experienced health information management and nursing professional with demonstrated clinical documentation improvement expertise.
- Have knowledge of coding and classification systems across health care settings as it relates to clinical documentation improvement.
- Experience with writing and delivering content in the form of online education and face-to-face presentations.
- Be highly adaptable and willing to take on new challenges as well as remain up to date with changes in the HM industry.
Contact
If interested in becoming part of the AHIMA team, please e-mail your resume with salary requirements in confidence to: Jobs@ahima.org

About AHIMA
AHIMA is the premier association of health information management (HIM) professionals. It’s over 71,000 members and 52 affiliated component state associations are dedicated to the effective management of personal health information needed to deliver quality healthcare to the public. AHIMA is committed to advancing the HIM profession in an increasingly electronic and global environment through leadership in advocacy, education, certification, and lifelong learning. AHIMA is recognized as the premier source of “HIM knowledge,” the respected authority for rigorous professional certification, and one of the industry’s most active and influential advocates in Congress.