

AHIMA
2009 CAPITOL HILL VISIT DAY
OVERVIEW AND REGISTRATION FORM

PREMEETING APPOINTMENT PROCESS

AHIMA's Policy and Government Relations (P&GR) Team will endeavor to set up appointments for all AHIMA members coming to Capitol Hill Day to visit with their respective Congressional Delegation. To make the most of your visit, we look for appointments that can be made with members of Congress who represent both the area where you live (and vote) as well as those who represent the area where you work, if that is different. As you can imagine the appointment process can get very complicated, **so your return of the Registration Form at your earliest convenience would not only be greatly appreciated, but also give us a better chance of scheduling your appointments. We will not be able to handle any appointment scheduling for those registering after February 20, 2009.**

In addition to the materials that we will provide for you on the morning of Capitol Hill Day (March 24), AHIMA will also be posting materials for your review and preparation on AHIMA's Web site in March.

Monday, March 23, 2009

Afternoon Arrival, Policy Briefing, and Reception

Because of our early start on Tuesday, March 24, if you are not attending AHIMA's Winter Team Talks, all attendees are strongly urged to arrive in Washington, DC, early Monday afternoon to get settled. There will be an in-depth policy briefing at the conclusion of Team Talks on Monday afternoon at approximately 4:30 p.m. (est) and a Hill Day/Team Talks reception to follow shortly thereafter.

Tuesday, March 24, 2009

7:00 am Breakfast Briefing

Capitol Hill Day will begin with a breakfast briefing for all attendees at the event hotel. The briefing will include an orientation on your activities for the day by P&GR as well as a quick review of AHIMA's advocacy agenda, distribution of materials to present to your members of Congress, and a question and answer session for any last minute concerns.

9:00 am Congressional Appointments

Once the Breakfast Briefing is concluded, AHIMA members will proceed to Capitol Hill and their appointments with the members of their own Congressional Delegation. AHIMA will supply materials and directions for these meetings. Members will be on their own, or perhaps with other attendees from their own states, to attend these appointments.

Please plan to remain on Capitol Hill until at least 4 p.m.

In order for AHIMA staff to make these appointments, please fill in the following REGISTRATION FORM and email this form to maryellen.largess@ahima.org or fax it to her at 202-659-9422 by February 20, 2009.

How To Get Here

Washington, DC, is served by three airports. Washington Reagan National Airport (DCA) is just a subway or cab ride away from Capitol Hill and Washington hotels. Washington Dulles International Airport (IAD) is approximately 30 miles west of the city and has convenient bus services as well as cabs. Buses from Dulles can take passengers downtown or to the Metro subway at West Falls Church. Baltimore/Washington Airport (BWI) is about an hour's drive from Washington, DC, and has cab (very expensive), van, bus, and train service to downtown Washington. All three airports are served by a variety of airlines. We are asking you to let us know the times of your flights to facilitate our scheduling.

In addition to using either your travel agent or AHIMA's travel agent (ATC at 1-800-458-9383 between 5:00 am and 5:30 pm Pacific Standard Time or at www.tripmanager.com) to make your reservations, we suggest the following web sites:

www.orbitz.com

www.expedia.com

www.travelocity.com

Where To Stay

AHIMA has blocked a limited number of rooms for Capitol Hill Day attendees at the Renaissance M Street Hotel, the base for AHIMA's Team Talks and Hill Day. To reserve one of these rooms for your stay, you must do so by February 20, 2009.

Capitol Hill and Washington, DC, are usually lovely at this time of year, and Washington offers a convenient mass-transit system including cabs and the nationally famous Metro subway system that permit easy access to Capitol Hill. Therefore, hotels of all sorts and prices are a quick and cheap ride away in both the District of Columbia and the Virginia suburbs (those near the Orange or Blue subway lines). Among the ways to find rooms, we suggest, again:

www.orbitz.com

www.expedia.com

www.travelocity.com

Getting Around

As already indicated, getting around Washington, DC is greatly facilitated by cab or subway. While Washington is accessible by rental car from the airports or by car via Interstates 95 and 66, it is not an easy city to navigate by car. Visitors staying in Washington might want to park at their hotel and use cabs or Metro. Visitors from Maryland and Virginia can park near Capitol Hill at Union Station.

Questions

Feel free to direct your Hill Day questions to the AHIMA P&GR Washington Office at 202-659-9429, or:

Don Asmonga – don.asmonga@ahima.org

Mary Ellen Largess – marvellen.largess@ahima.org

Dan Rode – dan.rode@ahima.org

For questions on Team Talks, you can contact the AHIMA Chicago Office at 312-233-1100, or:

Marilyn Render – marilyn.render@ahima.org

Lorraine Smalley – lorraine.smalley@ahima.org

REGISTRATION
AHIMA CAPITOL HILL VISIT DAY
March 24, 2009

Fill out and email to: maryellen.largess@ahima.org
or fax to: 202-659-9422 by **February 20, 2009**.
Or call: 202-659-9429 if you have questions.

Breakfast Briefing: 7:00 am, March 24, 2009

_____ I'll be there for the briefing.

Hill Visits: 9:00 am – 4 pm, March 24, 2009

_____ I'll be there for Hill Visits.

Name: _____

Home Address: _____

Street: _____

City: _____

State: _____

**Extended
Zip:** _____

Work Address: _____

Company/Institution: _____

Street: _____

City: _____

State: _____

**Extended
Zip:** _____

Phone: _____

Email: _____

March 23, 2009 Policy Briefing and Reception

_____ I'll be there for the policy briefing

_____ I'll be there for the reception

Please provide this information as soon as your plans are finalized:

_____ I will be flying in on March _____. My flight arrives at: _____

Airport: _____

_____ I will be flying out on March _____. My flight leaves at: _____

Airport: _____