

The AHIMA Exhibitor Extra - June 2009

On-site Program Listing Reminder

Log on to the Exhibitor Directory now to submit your company listing for the on-site convention program: <http://www.ahimanet.org/VendorDirectory> (click "Manage Listing" on the left-hand side). Your listing in the on-site program at the convention will appear *exactly* as it does in the online Exhibitor Directory. AHIMA has created your account, but it is your responsibility to populate all contact information, your company description and the product categories you would like to be listed under. **All complete listings for the final program must be received by June 19th.**

Marketing Opportunities Deadline

If you will be participating in the Exhibitor Scavenger Hunt, Product World, the Career Center, or Customer Appreciation Night, you will need to sign up by **July 3** to have your participation included in the on-site program. Click here for more details:

<http://www.ahima.org/events/convention/exhibitors-marketing.html>

Exhibitor with CE Units Registration

If your booth personnel would like to attend any educational tracks, they will need to register for "Exhibitor Registration with CE units." The cost for this type of registration is \$399. To register with CE units, please visit our website at <http://www.ahima.org/events/convention/documents/ACE09RegForms.pdf>

You must fax the registration form in to our office – we cannot accept online registrations for the Exhibitor with CE Units type.

Reserve your space for the AHIMA Foundation Not-So-Silent Auction!

The countdown to the AHIMA Convention and Exhibit has begun – we are now collecting donations and reservations for items to be auctioned off at the 2009 AHIMA Convention and Exhibit. A perennial favorite activity at the convention, the Not-So-Silent Auction generates friendly competition while supporting the Foundation Merit Scholarship program. A new [online reservation form](#) is now available, and can also be found on the Not-So-Silent Auction page at AHIMA.org and AHIMAFoundation.org.

Reserve your space now and your company will receive: a listing on the AHIMA Convention website and the AHIMA Foundation website; recognition in the auction program booklet; name and booth # printed on the donated item's bidsheet; and listing as an auction donor in the AHIMA Foundation's 2009 annual report. In addition, recognition for item or monetary donations to the auction over \$300 includes your company's logo; further, a link to your company website will be posted on the AHIMA Foundation website. To receive full recognition benefits you must submit the online form with full item description by August 3, 2009. Please direct all questions to: janice.mackovitch@ahimafoundation.org; (312) 233-1968.

Exhibitor Service Kit

The Exhibitor Service Kit is now available online at:

<http://www.ahima.org/events/convention/exhibitors-servicekit.html>

Questions: If you have any questions, please do not hesitate to contact me.

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