

## **Hotel Information**

### ***Holiday Inn Chicago Mart Plaza River North***

350 West Mart Center Drive

Chicago, IL 60654

[www.martplaza.com](http://www.martplaza.com)

To receive the AHIMA discount, please call the number or click the link listed below. **Please do not make your hotel reservations directly on the hotel's website.**

## **Hotel Reservations**

To make hotel reservations you can call 1-855-268-0372 referencing Group Block Code: [AI9](#) or using this link to book <http://bit.ly/AHIMA-CDI-Summit>. Discount rates will be offered to AHIMA attendees prior to the cutoff date listed below.

Rate: \$229.00 + plus taxes - Limited Time Offer!

**PUBLISHED HOTEL CUT-OFF DATE: 6/14/19**

***(Please note space is limited and rooms may sell out prior to the cut-off date)***

- Room reservation cancellation policy is 24 hours prior to reservation arrival date to avoid a (1) night room and tax penalty.
- Failing to call to cancel or no show the first night of a reservation will result in cancellation of the remainder of the reservation.
- You may request an early check-in during the booking process, or a late checkout upon arrival at the hotel. We do our best to honor such requests, but special accommodations depend on availability and are not guaranteed. Please be sure to verify and confirm your requests with one of our associates at the hotel, upon check-in.
- Arriving late? Not to worry. Late check-in is guaranteed when reserving your room with a credit card. Please let us know if you are arriving after midnight though, so we can have your room ready.
- If you wish to guarantee early check-in or late check-out, you would need to reserve the night prior for early check-in or night of departure for late check-out.
- A room key will be only issued to each registered guest on the reservation
- If you use a debit/credit card to check in, a hold may be placed on your card account for the full anticipated amount to be owed to the hotel, including estimated incidentals, through your date of check-out and such hold may not be released for 72 hours from the date of check-out or longer at the discretion of your card issuer.

## **If presenting a Debit Card upon check in**

- There is a \$50 PER NIGHT authorization placed on your card at check-in to account for any incidental charges you may incur including, but not limited to parking and food & beverage charges. Funds will be held as a 'pending charge' and will be unavailable to you. Any unused authorization is refunded within 7-10 business days after check out, depending on your banking institution.

### Debit Card Users

Please be advised when using a debit card your account will be debited for the entire length of your stay, plus \$50.00 per night for any possible incidentals you may incur as a “transaction hold”. At checkout, your debit card will be billed based on the actual charges incurred.

**However, the amount of the “transaction hold” may take up to 7 (seven) days before the funds are credited back to your account by your bank. Please note that international credit/debit cards may require a longer period of time to release authorizations.**

In order to avoid the possibility of over-drawing your account, we encourage you to use a standard credit card or approved personal check at check-in.

### Credit Card Users

Please be advised that your account will be debited for the entire length of your stay, plus \$50.00 per night for any possible incidentals you may incur. At checkout, your credit card will be billed based on the actual charges incurred.

### Cash Users

Cash payment will be accepted for room and tax charges.

**\*\*\* The hotel will not accept cash for incidentals nor security deposit. All guests must present a major credit card or debit card at the time of check in.**

Hotel Check In Time – 3pm

Hotel Check Out Time – 12pm

**Airport Express** is a suggested transportation from both airports Midway and O’Hare round-trip shuttle service – Book through the link and save 10%

<http://airportexpress.hudsonltd.net/res?USERIDENTRY=HOLIDAYMAR&LOGON=GO>

Chicago Midway International Airport - 11.3 miles

Chicago O’Hare International Airport - 17.3 miles

**Uber** makes this very easy by allowing you to schedule a pick-up up to 30 days prior to the ride. See <https://www.uber.com/info/scheduled-rides/>

**The Chicago Transit Authority** serves both airports for easy and economical travel between downtown and Chicago neighborhoods using the “L” train. The 24-hour CTA Blue Line connects directly to O’Hare and the CTA Orange Line connects directly to Midway. Visit <http://transitchicago.com/airports> for full fare information and maps.

### **Hotel Guest Parking**

Overnight Self-Parking is \$49.00 per night with in-and-out privileges

*(All Parking Fees are subject to change without notice)*

**Please present your parking voucher to the Hotel's front desk on the 15th floor for validation.** Wolf Point Parking is located off the hotel front drive entrance. Garage clearance is 6.8ft. The hotel does not offer valet parking.