

Faculty Resources

Academic Curricula

The curricula competencies were developed by the Council for Excellence in Education (CEE) to reflect changes in the workforce. The competencies demonstrate the base educational requirements across all three levels (associate, baccalaureate, and graduate) and programs are encouraged to meet and exceed the taxonomic levels associated with each competency. CAHIIM is responsible for ensuring program compliance with the competencies through their new and ongoing program accreditation activities. <http://www.ahima.org/education/academic-affairs/academic-curricula>

Academic Curricula Consulting

AHIMA now offers curricula consulting to assist with your new program curricula development, transition to the 2018 AHIMA HIM curricula competencies, alignment with articulating programs or laddering your institutional programs. Contact academic.affairs@ahima.org to schedule an informational meeting to determine if this customized service meets your needs.

Academic Advisor

An e-newsletter distributed bi-monthly providing information regarding educator updates, academic resources, curricula implementation resources, classroom tools and tips, annual AOE/FDI symposium information, updates from the Council for Excellence in Education (CEE), and more! AHIMA members may subscribe to the *Academic Advisor*. Previous issues of the *Academic Advisor* are available in CourseShare. <http://www.ahima.org/about/communications/newsletters>

AHIMA Foundation Research Network (AFRN)

The AHIMA Foundation Research Network (AFRN) provides a systematic approach to advancing and completing research. The AFRN promotes the principles and values of the HIM profession to influence healthcare standards and practices in alignment with the AHIMA strategic plan; enhances the importance of research within the HIM profession, HIM educational community and AHIMA; and adds to the HIM Body of Knowledge. Individuals interested in joining the AFRN, please email: research@ahimafoundation.org

AHIMA Foundation Scholarship Programs

The AHIMA Foundation offers merit scholarships to currently enrolled outstanding undergraduates in health information management (HIM) and health information technology (HIT) as well as those professionals pursuing master's or doctoral degrees in areas related to health information. Dissertation Support is also available for those completing advanced degree programs. In addition to the Merit Scholarship program, the AHIMA Foundation is proud to support those who have served

our country through our Veterans Scholarship program, by helping our men and women in uniform move on to a bright new future and career in healthcare. Encourage your students to complete an application. <http://www.ahimafoundation.org/education/MeritScholarships.aspx>

AHIMA Mentor Match Program

Enroll to become a mentor or a mentee. Be sure to indicate your place of employment and job role in academia so that you can pair with other educators.

<https://engage.ahima.org/mentoring/mentormatchfaqs>

AHIMA Press Instructor Material

Obtain instructor materials and desk & review copies. Look for our applications in the App Store and Google play! <http://www.ahima.org/education/press>

AHIMA Virtual Lab (VLab)

In order to help bring experiential learning to the HIM academic environment, AHIMA developed the VLab, an Internet-based, practical, participative, HIM and health information technology (HIT) workspace. Featuring a robust suite of real-world software applications with corresponding lab activities, the VLab is an affordable solution to deliver advanced health information technology software to the classroom. Launched in 2006, the VLab hosts more than 285 subscribing colleges and universities and is used by more than 15,000 students annually. <http://www.ahima.org/vlab>

AHIMA Virtual Lab (VLab) Instructors Engage Community

A private academic community in the AHIMA Engage Communities, open to eligible faculty from active VLab schools. This community is where educators can find the latest available information about all of the VLab applications and activities, user guides, FAQs, and much more. The community also features a Discussion Forum in which educators can share ideas about using the VLab in their courses, curriculum and programs. Eligible faculty members from active VLab schools may request access being sure to provide your name, email address and AHIMA ID to assure speedy processing.

<http://ahima.echelp.org/>

AHIMA Virtual Lab (VLab) Training

There are several training options available to educators. Faculty may review an on-demand VLab Access & Training recording <https://event.on24.com/wcc/r/> for a simple VLab refresher or a deeper dive into a specific area. The comprehensive 2.5 hour recording also comes with a companion Table of Contents so educators can save time and quickly advance to the exact "minute mark" within the recording to review one or more specific VLab topics of interest. Complimentary, online basic training sessions are available via WebEx and brief demonstrations are available. Please submit a Customer Support Request Form to request training or a demo. <http://ahima.echelp.org/> In-person,

advanced training sessions are offered at the annual Assembly on Education Symposium/Faculty Development Institute (registration and fee required). In-person, advanced training sessions are also available by request (advance scheduling and fee required).

Assembly on Education Symposium and Faculty Development Institute (AOE/FDI Symposium)

The AOE Symposium is the premier event for educators! Each summer, typically in July, educators meet to discuss topics of interest in Health Information education and faculty development. The FDI, a one-day conference held prior to the AOE Symposium, focuses on helping new faculty develop their classroom management, teaching technique and skills. An alternate FDI track focuses on advanced and current content for seasoned educators. All full-time, part-time, and adjunct faculty are encouraged to attend. <http://www.ahima.org/aoe>

Assembly on Education (AOE) Engage Community

A private academic community in the AHIMA Engage Communities, this forum is where educators can start discussion threads with each other and share resources. Access to the AOE Engage Community will be granted if the following criteria are met. <http://engage.ahima.org/home>

- Program is accredited by CAHIIM (or in candidacy status) or PCAP Approved,
- Requestor is an active member of AHIMA,
- Requestor is a faculty member with a ".edu" email address and designated program director attests to current faculty status.
- If the program is not accredited by CAHIIM nor in candidacy status, a request for access must be accompanied by a "letter of intent" to apply for CAHIIM accreditation on school letterhead and signed by the Dean of the School (or comparable authorized individual) and the Program Director.

Request AOE Engage Community access: academic.affairs@ahima.org

Career Map

A career planning tool, the Career Map features in-depth information about the career options for HIM professionals, including updated salary study results, job data, and self-assessments.

<https://my.ahima.org/careermap>

Career Prep Tools

Featuring focus on landing that first job with career prep webinars, student recordings and the Career Prep Workbook to get students started.

<http://www.ahima.org/careers/careerprep>

CourseShare

CourseShare is an exclusive online repository of academic resources for HIM Faculty. CourseShare learning packets include; lectures, presentations, sources and links, videos, assignments, case studies, rubrics and answer sheets that can be adopted in your instructional delivery. Additional resources include faculty development and curriculum tools to support professional growth, exceptional instruction, and program quality.

Anyone can contribute to CourseShare, however access is limited to AHIMA Members who are verified faculty of CAHIIM accredited programs, PCAP approved programs and new programs that are in candidacy. Every learning packet and instructional resource has been peer reviewed to ensure quality and has been matched to the current curricular requirements by domain and subdomain. Each resource is peer reviewed at minimum, every three years to ensure relevance and value in our evolving HIM environment. Request access to CourseShare: academic.affairs@ahima.org

Educators Catalog

See the latest HIM resources in AHIMA's Educators Catalog. Featured products were designed to enhance the learning experience with AHIMA Press textbooks, professional publications, and certification products. <http://www.ahima.org/catalog>

Engage Communities

These online forums offer a community for discussion and sharing of knowledge and resources among members. Members can subscribe to a variety of communities based on their interests and needs.

<https://engage.ahima.org/home>

Faculty Development Webinar Series

A free webinar series for educators offering an introduction to AHIMA's academic services, resources, teaching tips, and current information on the HIM profession. Recordings of faculty development webinars are available in CourseShare.

<http://www.ahima.org/education/academic-affairs/faculty-development-program>

HIM Awareness Flyers

A series of workforce flyers targeted at students and employers, available for digital download at no cost to educators. These flyers provide information and best practices on educating and expanding the HIM professional workforce and the need for qualified HIM professionals. Three student versions are available, focusing on:

1. Traditional students who have gone to college straight from high school
2. Career changers working in an unrelated area and interested in transitioning to HIM

3. Career changers in a related profession, such as IT or another healthcare discipline, and interested in transitioning to HIM

There are also flyers for current HIM professionals and for employers.

<http://www.ahima.org/him>

HIM Reimagined: A Framework for Transforming Health Information Management (HIMR)

HIM Reimagined is an AHIMA initiative to build a framework to transform health information management (HIM) and position professionals for the future. HIMR is intended to advance the HIM profession and professional. It offers long-term and phased implementation strategies to ensure the profession is equipped both academically and professionally to advance individuals and HIM to greater levels of relevance while keeping pace with changes in the industry and beyond.

The recommendations proposed in HIMR are bold and ambitious and at the same time hold promise for future advancement of the HIM profession. Educators, students, and practitioners are all part of the HIMR plan. The focus is not only on what AHIMA must do to transform the HIM profession, but also on personal responsibility for achieving the transformation goal.

<http://www.ahima.org/himr>

On-demand VLab Access & Training recording

Review on-demand VLab Access & Training recording Click or Ctrl+Click to follow link for a simple VLab refresher or a deeper dive into a specific area. The comprehensive 2.5 hour recording also comes with a companion Table of Contents, so you can save time and quickly advance to the exact "minute mark" within the recording to review your specific VLab topics of interest. Please feel free to share the recording link with other faculty whom you believe may benefit from the information.

The VLab training recording is located in two places: 1) on the VLab Instructors Engage community, under the Library Tab, Orientation main folder, On-demand VLab Access & Training recording subfolder; and 2) on academy.ahima.org, under the For Educators tab, VLab Access and Training Video link.

Perspectives in Health Information Management (PHIM)

A scholarly, peer-reviewed journal, referred to by professors, professionals, public officials, industry leaders, and policy-makers. Since 2004, it has been one of the most credible and respected journals of the HIM industry and is indexed in notable indices such as PubMed Central (PMC), the Cumulative Index to Nursing and Allied Health (CINAHL), and Google Scholar.

<http://www.ahima.org/about/communications?tabid=journals>

Student Membership Resources

Mentor Match

<https://engage.ahima.org/ahima/mentoring/mentormatchfaq> - Matches you with a HIM Professional where you can reach out for advice or support

Career Map

<https://my.ahima.org/careermap> - A great way to plan your potential career pathway, use this to search different types of entry level jobs and the different pathways you can follow from there. This is free for non-members

Career Prep Workbook

<http://www.ahima.org/careers/careerprep?tabid=workbook> – The career prep workbook is a very useful toolkit used to plan, prepare and initiate your job search

Career Prep Webinars

<http://www.ahima.org/careers/careerprep?tabid=workbook> – A great way to learn more about topics covering career planning, goal-setting, career letters, resumes, interviewing and networking.

Virtual Career Fair

Where you can view open opportunities directly with participating employers online. You can choose which employers you want to interact with and engage with them in a one-on-one live chat. You can share your background, experience, resume and ask questions directly to the recruiter.

Career Assist Job Bank

<https://careerassist.ahima.org/> - As a student member you can sign up for an account where you can upload your resume and save jobs etc..

AHIMA Foundation Apprenticeship Program

http://www.ahimafoundation.org/prodev/Registered_Apprenticeship.aspx - Ensures that career-ready individuals possess the skills, training, and experiential learning required by today's healthcare employers – If you do find yourself struggling to find a job this is a great resource to use to get your foot in the door.

Journal of AHIMA – Digital Edition

Subscription to AHIMA's journal – Digital Edition published once a month. A great resource to keep up to date with the profession and receive insight to where the profession is heading.

HIM Body of Knowledge

AHIMA's official online library complete with articles, toolkits, white papers, and more. Great for finding references and articles for school assignments, etc.

Subscription to E-Newsletters

Including AHIMA Advantage, E-Alerts and most importantly Career Minded. Career Minded is dedicated to career resources, advice and events for students and job seekers.

Engage Communities

Access to AHIMA's engage communities where you can ask questions in online groups and receive responses from other AHIMA members. All student members should join "Future HIM Leader Community".

Component State Association Membership

Automatic membership with your local state association. A great opportunity to network and volunteer.

Students at Convention

<http://www.ahima.org/careers/convention> - Discounted rate for AHIMA's annual convention registration. This includes entry to Student Academy which is a full day event that offers students a range of speakers, round table discussions, career advice and more. There is also a mentor lunch, student jeopardy event and career theater with free professional head shots.

Volunteer Groups

Volunteer for AHIMA's student advisory committee or new graduate leadership committee. A great opportunity to network and give back to the profession. Also looks great on your resume!

Savings

Student members receive 20% off AHIMA resources such as textbooks, certification exam prep tools, certification exams, meetings and more!