

2019 CEE Workgroup Initiatives

CEE Curricula Workgroup

Purpose: Maintains state-of-the-art model curricula at all educational levels. Decisions are informed by the CEE, key external alliances, industry experts, academic and workforce stakeholders.

Initiatives

- Provide support to educational institutions implementing the 2018 Curricular Competencies
- Map 2018 Curricular Competencies to related competencies/resources for educators
- Assist the Remediation Task Force

Member Composition/Terms, Roles and Responsibilities

- Members are appointed for two-year terms, number of members may vary from year to year
- Workgroup meets monthly via call

CEE Educational Programming Workgroup

Purpose: Plans and executes educational programming for the Academic community - principally the AOE/FDI Symposium. Creates a spectrum of faculty development resources, including the development of webinars and face to face programs offered to new and continuing educators.

Initiatives

- Define the process for recruiting volunteers that delineates the roles and responsibilities for the AOE planning committee liaisons
- Plan faculty development opportunities
- Create educational resources
- Administer an award for teaching excellence

Member Composition/Terms, Roles and Responsibilities

- Members are appointed for two-year terms, number of members may vary from year to year
- Workgroup meets monthly via call

CEE Graduate Resource Alliance Workgroup

Purpose: Focuses on the academic needs of graduate level programming.

Initiatives

- Evaluate the marketplace and need of a doctorate degree in HIM/HI for HIM professionals

- Support the development of new HIM/HI graduate degree programs and matriculation of undergraduate students to graduate programs
- Collaborate with AHIMA Foundation Research Network (AFRN) and conduct research and scholarly activities
- Evaluate and complete the graduate Curriculum Guidance document to guide graduate programs on the implementation of the 2018 HIM Curricula Competencies
- Develop a toolkit on getting started with scholarly publications and research as an HIM professional

Member Composition/Terms, Roles and Responsibilities

- Members are appointed for two-year terms, number of members may vary from year to year
- Workgroup meets monthly via call

CEE Student Advisory Committee

Purpose: CEE Student Advisory Committee (SAC) collaborates with AHIMA’s leaders, members, and staff to engage student members using all available ways and means.

Initiatives

- Engage student members using all available ways and means including, but not limited to, responding to the AHIMA Students inbox and posting on Engage
- Provide support and guidance to fellow students and the SAC by promptly responding to discussion threads posted on the following student-related Engage communities:
 - [Future HIM Leader Community](#)
 - [Student Volunteer Network](#)
 - [Student Advisory Committee Community](#)
- Contribute articles to AHIMA’s Career Minded and Member’s Edge e-newsletters
- Plan, organize and staff the [Student Academy](#) event at the AHIMA annual conference
- Advocate for the HIM profession during the annual Hill Day
- Prepare and forward proposals and recommendations to the CEE and AHIMA for new student-related resources, products and services

Member Composition/Terms, Roles and Responsibilities

- The Committee is composed of six members, each with a one-year term; it is desired that all three academic levels are represented; committee members must be AHIMA members; the committee term is July 1 – June 30
- A staff liaison provides staff support to the Committee.
- The committee meets via periodic WebEx conference calls (frequency to be decided); the committee also meets in-person at the AHIMA annual conference; the committee completes work through email, WebEx, and Engage Communities.

- Brainstorm and develop methods to engage student members to help increase the retention rate in this member category
- Contribute and deliver to AHIMA library of tools to support students via personal experiences and research

CEE Virtual Lab Strategic Advisory Committee

Purpose: Provides subject matter expertise and strategic oversight of the VLab. In a spirit of continuous quality improvement, forwards proposals and recommendations on VLab products and services to AHIMA/CEE, including but not limited to new software vendors and applications, new resources and development of new activities (lessons).

Initiatives

- Provide value-added education resources in support of faculty and students within HIM academic programs
- Link all VLab activities to one or more HIM Curricula Competencies
- Involve all relevant stakeholders and solicit their thoughts and ideas on VLab-related initiatives
- Engage faculty at the AOE Symposium

Member Composition/Terms, Roles and Responsibilities:

- The committee is composed of:
 - Educator members; serving staggered two-year terms (half are 1st-year members and half are 2nd-year members); terms are by “calendar year” (Jan-Dec)
 - 2 student members; serving one-year terms on “academic year” (July-June); should be 2nd-year students in their academic programs; one will be from an online program and the other will be from an on-campus program; student members should be from different academic levels; student members are non-voting, so it is permissible for an educator and a student from the same campus to serve on the committee
- Committee meets monthly via call

CEE Workforce Workgroup

Purpose: Continuously evaluate and act upon the existing HIM workforce needs. Work collaboratively with AHIMA CSA and House members to increase HIM Awareness.

Initiatives

- Create employer interview questions using Bloom’s taxonomy
- Enhance PPE opportunities
- Develop plan for deployment of materials developed in 2018
- Provide the CSAs with information to support HIM Awareness

Member Composition/Terms, Roles and Responsibilities

- Members are appointed for two-year terms, number of members may vary from year to year
- Workgroup meets monthly via call